

Regional School District 13

Brewster Elementary School Roofing Project

Request for Qualifications/Request for Proposals

Answers to Questions Submitted by 4:00p.m. on 1/5/2015

General Questions

- 1. Question – Are Existing drawings of the roof available? Please indicate how complete they are.**

Answer – Yes, we have drawings available from the original construction, additions and renovations in 1990 and the renovations in 2002. We feel there is enough information and detail available to move ahead with a roof replacement design.

- 2. Question - Are CAD data files of recent jobs available?**

Answer – No, CAD file are not available.

- 3. Question – Please verify that any HazMat design and CA is by RSD 13.**

Answer – There is no HazMat design completed. The Construction Administration will be handled by RSD13 Administrative Team, the Building Committee and the Architect/Engineer, as spelled out in the Scope of Services, Exhibit B.

- 4. Question - Is there a 5 year capital budget line item for this project?**

Answer- The Board of Education has approved the Brewster Roof Replacement Project.

- 5. Question – How do you want fees broken down? SD/CD/Bid/CA? Do you want to issue a bid form so that all of the fee submissions are in the same format, rather than being 10 different formats?**

Answer – The RFP (Section 6.2) spells out a lump sum fee proposal.

- 6. Question – Will a CM or a Program Manager be involved with this project?**

Answer – No

- 7. Question – How regular are the building committee meetings? Are they day or evening?**

Answer – Building Committee will meet as needed (estimate – for bid purpose – six meetings). Meetings are generally late afternoon or early evening.

Roofing Related

- 1. Question – Are structural drawings available for the areas to be redesigned?**

Answer – Yes, some structural drawings are available.

- 2. Question - Has an ED049 been filed with the state yet? Can we get a copy of it?**

Answer – No

- 3. Question - Has an appointment been made for the PREP then plan review?**

Answer – No

- 4. Question - Please explain what services you are expecting for mechanical equipment. Just remove and reset? Or evaluate for condition and report?**

Answer – Evaluate for condition and report.